

**YOUR NEW HOME
YOUR NEW LIFE**



IN ITALY



EXPORTING YOUR GOALS ABROAD

WE WILL MAKE YOU FEEL AT HOME IN ITALY

Moving to a new country can be stressful for you and exhausting for your family, and being stressed and worried is the last thing you want when you need to stay **focused on all the priorities** of your job and your family during the process of relocating and starting a new life in a new country.

SETTLE DOWN IN ITALY AND GET THE LIFESTYLE YOU WANT RIGHT AWAY!

Tell us your needs and we will find your perfect place,
somewhere that you can call HOME!

WHAT WE CAN DO FOR YOU

YOUR NEW HOME IN ITALY

No matter whether the stay in Italy will be short, long or permanent, Languages at Work offers an **all-round RELOCATION service** for foreign managers and their families, who need to move to Italy for work projects or other reasons. We will assist you with the immigration process (if non-EU citizens); we can help you find **the right home**, to rent or to buy, for you and your family, and we can assist you with **the paperwork you need** to live, work and drive in Italy. We operate in **Milan, Monza, Bergamo, Lecco**, and related provinces. **Call us for info on other destinations!**

IMMIGRATION

- ✓ FIRST ENTRANCE: Nulla Osta request for EU Blue Card (highly qualified workers), with or without an accompanying family, and for work secondment (art. 27 quater and quinques T.U.).
- ✓ Assistance at the Prefecture/Police Headquarters.
- ✓ Filling in and sending of the official postal kit.
- ✓ Assistance at the police station, for the taking of the fingerprints.
- ✓ RENEWAL of any type of permit of stay.
- ✓ EU permit of stay for extra-EU long-term residents (Permesso di soggiorno UE per soggiornanti di lungo periodo).
- ✓ Residence permit for extra-EU family members of EU citizens living in Italy (Carta di soggiorno).
- ✓ Assistance with Consulates' and Embassies' applications.
- ✓ Translation and legalization services for documents of all types.



FIVING IN ITALY

- ✓ Search for a new HOME, matching your requirements.
- ✓ Prepare and share a shortlist of properties to visit.
- ✓ Organise appointments at the selected properties, assist you during the visits and negotiate the terms of the rent.
- ✓ Activate all the necessary UTILITIES for your new home (gas, electricity, telephone, internet, etc.).
- ✓ Opening of a new BANK ACCOUNT and issuing of debit/credit cards.
- ✓ Apply for RESIDENCY at the Municipality where your home will be located.
- ✓ Looking for an International SCHOOL or nursery for your children and organizing appointments (if present on the territory).
- ✓ Request your IT identity CARD, a residence certificate or other useful CERTIFICATES.

YOUR HEALTH

- ✓ Identify the local Health Board Offices according to your new address.
- ✓ Register you and your family with the Italian Regional Health Service system.
- ✓ Obtain the Italian social security card for you and all the members of your family and the assignment of a family doctor/paediatrician.
- ✓ Identify and provide useful info for your health needs and issues and those of your family (chemists, hospitals, private clinics and screening centres in your area, emergency number list, etc.)
- ✓ Upon request: identify an English-speaking local family doctor and paediatrician for your children.



DRIVING IN ITALY

- ✓ Find a driving school to convert your driving licence (if possible), so that you can drive in Italy.
- ✓ Prepare and present all the necessary documents to the driving school to convert your driving licence (with or without driving tests).
- ✓ Assist you in obtaining all the necessary info to be able to drive safely in Italy.
- ✓ Identify a driving school that can assist you getting an Italian driving licence (not all foreign driving licences are accepted or can be converted in Italy, therefore, you may need to study for and pass an oral examination in Italian language and a drive test).

YOUR NEW LIFE IN ITALY

Living and working in Italy on a mid-to-long-term period also means **need to learn Italian**. You will soon discover that not many people in Italy speak English very well – or any other foreign language, for that matter!

Living in Milan, you will come into touch with an **entirely new culture**. You will need to learn and get used to new **customs and habits**, some specific to the city and others to Italy as a whole. Sometimes when interacting with people of different cultures you may not be sure that you are doing or saying the right thing, nor how to fix the situation, if you unfortunately put your foot in it. The more familiar you are with your new surroundings, the greater is at ease you will be when relating with other people at work and in your social life.

Of course, you will have to find time to relax and spend some **quality time** with your friends or family. You will be able to sample exciting new foods and drinks, discover the historical treasures of this beautiful city and explore its world-famous fashion district.



ITALIAN LANGUAGE

We can take care of your Italian learning lessons, whatever are your needs or goals. We have a well-known language and management training school and organise tailor-made courses, identifying your priorities and your main objectives. Some solutions:

- ✓ Individual distance or face-to-face lessons.
- ✓ Small group distance or face-to-face lessons.
- ✓ Distance or face-to-face lessons + guided self-study online.
- ✓ Full immersion solutions (up to 4 hours of daily distance or face-to-face lessons + guided practice/study online).

CULTURE AND CUSTOMS

We will offer you an in-depth insight into cultural customs, religion and traditions to help you avoid the stumbling blocks you may find along your way. You will learn behaviours that lead to successful interactions, and which, on the other hand, should be avoided.

We can provide individual support or organise group seminars on various topics, for instance:

- ✓ Developing cross cultural relationships.
- ✓ Cultural awareness and communicating with other nationalities.
- ✓ Culture and etiquette of doing business in different countries.
- ✓ Working in multi-cultural teams.
- ✓ Managing multi-cultural teams.



FOOD, LEISURE AND SHOPPING

Last, but not least, upon request, we will prepare an essential and updated reference guide list for you on:

- ✓ What to do and see in Milan (art, parks, and other places of interest).
- ✓ Where to go and what to see not far from Milan or in the rest of Italy (art and nature).
- ✓ Shopping destinations, to discover the various shopping districts of the town! The city of Milan is internationally recognised as one of the world's most important fashion capitals.
- ✓ Where and what to eat (famous and typical restaurants, local food and traditions).
- ✓ Do you play sports? We will find a gym or a place where you will be able to keep on enjoying your game of choice!

ANYTHING ELSE? JUST ASK!

CALL US AND LET US INTRODUCE YOU TO YOUR NEW LIFE IN ITALY!

WHO WE ARE

Languages at Work is a dynamic company offering effective multilevel language and management training services. We have twenty years of sound experience from our founder, partners, and many professionals under our belt. We teach and translate more than 30 European and world languages.

We also provide relocation services to managers moving to Italy from abroad to live and work. We assist them in all the necessary steps to ease the moving process and help them start a new life in Italy avoiding stress and hustle.

Languages at Work is by the side of companies and professionals to understand all their real needs and offer services that perfectly meet their requirements in order to obtain the best results.

WHY US

Because we love our job, because we have been doing it for over 20 years and because we are not a franchise offering cookie-cutter services.

We listen to you: we create customised projects with you and for you, like a tailor taking your measures to craft the perfect suit!

